## Action item list of MoU Working Group

| Action no. | Responsible | Description                       | Meeting date | Status |
|------------|-------------|-----------------------------------|--------------|--------|
| MoU-01     | EP          | Write a first draft of a covering | 2018/05/07   | Closed |
|            |             | letter for the MoU                |              |        |
| MoU-09     | EdW         | Update documents                  | 2018/05/25   | Closed |
|            |             | according to covering letter      |              |        |
|            |             | and distribute for feedback       |              |        |
| MoU-10     | EdW         | Make Doodle for next Vidyo        | 2018/05/25   | Closed |
|            |             | meeting                           |              |        |
| MoU-08     | All         | Give feedback by email on         | 2018/05/25   |        |
|            |             | the documents                     |              |        |